



## Governing Council Officers 2017-2018

Leigh Anne Shaw  
*President*

Diana Bennett  
*DAS Past President/Vice President*

Hyla Lacefield  
*Cañada College AS President*

Jeremy Wallace  
*College of San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Teresa Morris (interim)  
*District Curriculum Committee Chair*

Diane Tedone-Goldstone  
*Cañada College AS Vice President*

Peter von Bleichart  
*College of San Mateo AS Vice President*

Jesse Raskin  
*Skyline College AS Vice President*

**Agenda**  
Monday, Dec 11, 2017  
2:15 – 4:30 pm  
District Board Room  
3401 CSM Drive, San Mateo, CA

**Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.**

### 1. Opening Procedures – 5 minutes

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0		Procedure
1.2	Roll/Introductions	Secretary	0	Note-taker: Jeremy Wallace Present:	Procedure
1.3	Consent agenda	President	0		Action
1.4	Adoption of today's agenda	President	1	M: S:	Action
1.5	Adoption of the minutes of previous meetings	President	1	M: S:	Action
1.6	Public Comment	Public	3		Information

### 2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Action/ Information
2.1	President's Report	President	10	<ul style="list-style-type: none"> <li>• BOT updates</li> <li>• District Participatory Governance Council</li> <li>• Share with colleges</li> </ul>	Information
2.2	College reports	College Senate Presidents & DCC Chair	20	Skyline College Cañada College College of San Mateo District Curriculum	Information
2.3	Equity Matters	Shaw	10	This standing agenda item allows for updates on progress related to equity at campuses or district.	Discussion

### 3. New Senate Business – 80 minutes

	Item	Presenter	Time	Details	Description
3.1	CSM's approach to engaging faculty in Strong Workforce	Bennett	5	Diana will share with sister college leaders how CSM is engaging faculty in Strong Workforce funding allocations.	Information
3.2	Discussion of ASCCC S14 resolution on savings from Canvas	Shaw	5	Statement on District's commitment to using savings from Canvas adoption towards faculty development; also discussion on professional development funding and processes.	Information
3.3	Process to appoint attendees to participate in the Institute for Equity in Faculty Hiring at Community Colleges	Shaw	10	Institute for Equity in Faculty Hiring at CCs conference March 26-27 in Sacramento, California.	Discussion
3.4	Plans for revision of evaluation forms	Shaw	20	Proposed stages of process: 1. Assess all comments in late January to present at February DAS meeting 2. Propose revisions at March DAS meeting 3. Bring proposal to forums for feedback in March/April 4. Revise based on feedback for May DAS meeting 5. Present final proposal to AFT by end of Spring 2018  Feedback on this proposed process.	Action
3.5	DAS bylaws revision	Shaw	20	Proposed revisions to bylaws	Discussion
3.6	10+1 review of three colleges	Shaw	20	Work on filling out the 10+1 chart; discussion of application to campus work on reviewing our participatory governance processes.	Discussion

### 4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Action/Information
4.1	Announcements				Information
4.2	Next meeting/Future Agenda items			Meetings for Spring 2017: February 12 March 12 April 9 May 14  Future agenda items: <ul style="list-style-type: none"> <li>• Discussion of current state of affairs with flex reporting and suggestions for improvement.</li> <li>• DAS bylaws revision</li> <li>• Joint effort between DAS and AFT to revise faculty evaluation forms</li> </ul>	Information
4.3	Adjournment				Action
			135		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

## 2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology
6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).